



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# NURTURING YOUR CHILD'S POTENTIAL

LEARN – GROW - THRIVE

Kid Stop Afterschool Program  
2025-2026

**Oahe Family YMCA**  
900 E. Church St.  
Pierre, SD 57501  
605.224.1683

# Parent Handbook

Dear Parents,

The Oahe Family YMCA of Pierre is extremely pleased to provide an after-school program for your child. By selecting the YMCA after-school program, you are giving your child(ren) the opportunity to benefit from a quality program with a foundation in YMCA values, with many years of experience in serving children and their families.

We offer a staff of counselors who are trained in effective supervision and a positive approach to promoting the well-being of every child, both physically and emotionally, spiritually, and intellectually. This parent handbook has been designed to answer your questions, promote communication between our staff and your family, and assist you in understanding our policies and procedures. The policies outlined in this booklet are intended to protect your child(ren) and to ensure his /her experience at the YMCA After School program is positive and rewarding.

Please read the handbook carefully with your child(ren) and refer to it as needed. Feel free to contact me at any time with questions, concerns, or comments.

Sincerely,

Lisa Maunu  
Youth Development Director  
[lisa@oaheymca.org](mailto:lisa@oaheymca.org)

# Promises

## **AS THE PROVIDER, I WILL:**

Greet each child with a smile. Listen and respect each child. Sincerely give each child praise. Discipline calmly and fairly. Notify parents if we are having behavior problems with your child. Have age-appropriate games available for all children. Serve nutritious, well-balanced snacks.

## **AS THE PARENT, I WILL:**

Message my provider whenever my child is not going to be riding the bus or at the program. Pick up my child immediately if he/she is sick. Pick up my child on time. Talk to my provider about my concerns for my child. Pay my provider on time. Support and follow through with the appropriate discipline we agree upon. Inform my provider of any changes in address or telephone number at home or work.

## **AS THE CHILD, I WILL:**

Follow the rules so my friends and I are safe. Play fair with everyone. Be responsible by taking care of the games and toys at the program. Be respectful of my friends, teachers, YMCA members, and visitors. Tell the teacher when something is not okay. Be a positive leader, and I will also encourage my friends to be positive leaders. Try new things. Have fun!

## **OUR MISSION**

To put Christian principles into practice through programs that build a healthy spirit, mind and body for all.

## **YMCA POLICY**

The YMCA prohibits behavior that is inappropriate, relating to profanity, abusive language/behavior, sexual harassment, or removal of YMCA property.

## **OUR PHILOSOPHY**

We believe in creating an environment for children where they have the freedom to explore, experience, inquire, and discover while developing their maximum potential.

## **OUR GOAL**

To provide the widest range of fulfilling programs to serve the changing needs of the community. We strive to help individuals develop intellectually, emotionally, and physically.

## **ENROLLMENT POLICY**

1. Enrollment shall be open to any child aged 5 to 12 years as of September 1, 2025, provided the program can meet the needs of that child. Their birthday dates are September 1, 2013, through September 1, 2020
2. Enrollment shall be granted without discrimination regarding race, color, creed, religion, or political beliefs.
3. An application for each child enrolling in Kid Stop After School must be submitted prior to the beginning of the program.

## **TERMINATION POLICY**

Parents are asked to give 30 days' notice when voluntarily withdrawing from the program.

Program participants may be asked to withdraw from the program for the following reasons:

1. Delinquency of two weeks with no immediate payment forthcoming.
2. The child shows an inability to adjust to the program rules, after all methods- including parent conferences- have been tried to affect a behavior change.
3. Parents are late three times in picking up a child.

## **ACTIVITIES**

1. Staff will encourage each child to participate in all activities; however, no child will be forced to participate in any scheduled activity.
2. Outside play and activities may be limited to short periods due to the weather. We encourage outdoor play for all children, weather permitting.
3. A written schedule of events for each day will be posted on the door to the classroom.

## **SWIMMING**

Children in the program will have the opportunity to swim with their group on scheduled days. Scheduled days for swimming will be noted on the schedule sheet in the classroom. Children need to bring a suit, a towel, and goggles if needed on their assigned swim day. Please label all items. The swimming sessions are supervised by a certified YMCA Lifeguard. Teachers from the YMCA Kid Stop Program will accompany them to and into the swimming pool and keep an eye on the locker rooms. The staff are able to give some assistance to children with dressing, but please realize that if everyone in the group needs special assistance with changing, the children will not have much time to swim.

## **TRANSPORTATION**

The River Cities Public Transit handles all our busing of registered children from school to the YMCA. River Cities will also transport children during the summer from the YMCA to Summer camp Activities. This service is included in the cost of the program. There are rules posted on the bus to ensure the safety of your child on their ride to the YMCA. The River Cities Transit rules are as follows:

1. Inside voices-NO yelling
2. Be courteous to other passengers
3. No fighting, hitting, rough housing, or anything of that nature
4. All children will be dropped off at the pre-arranged destination
5. Any changes to the schedule can only be made by a parent or legal guardian
6. No food, drinks, or candy may be eaten on the bus
7. Personal belongings remain stowed while on the bus
8. Remain seated at all times

If the children are unnecessarily loud, not sitting down, and being disrespectful to others on the bus, they will get a warning from the bus driver. After they have had three warnings, they will be suspended from riding the bus for a week. They can still attend our program, but someone will have to transport them. The newest feature added to the buses is cameras to monitor the activity. We do not allow children to walk to the YMCA. If they are signing up to be here, they must be on the bus or have a parent notify us that they have other transportation. If a child gets held up after school, parents are responsible for their transportation. See page 16 for more information and how to schedule a ride.

## **SNACKS**

We serve mostly prepackaged nutritional snacks. The kids get their choice of snack each day. Kids are allowed to bring snacks from home, but they may not share snacks with others due to possible food allergies.

## **Food Allergy**

All staff are required to be trained regarding food intolerance and allergic reactions. If any child has an allergy or intolerance, a plan of action will be completed with parents and staff, including what the intolerance or allergy is, the child's signs and symptoms, instructions on preventing the reaction, and what the staff should do if a reaction occurs. Each staff member working with your child will be provided with an overview of the allergy/intolerance. **It is important to know that the YMCA is not a peanut-free facility.**

## **MEDICATION POLICY**

It is our policy for the Kid Stop program that we DO NOT administer medications to children during the duration of the program. If medications need to be administered, please notify the director and make arrangements to stop by and administer medications as needed.

## **RULES AND DISCIPLINE PROCEDURES**

### **ALL PARTICIPANTS WILL BE EXPECTED TO ABIDE BY THE FOLLOWING RULES:**

1. Safety first!
2. Follow directions
3. Listen to your leaders at all times
4. Be respectful of yourself and others' feelings, belongings, and rights
5. Use appropriate language and conduct yourself in an appropriate manner

### **DISCIPLINE:**

A caregiver may only use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction, which include at least one of the following:

1. Using praise and encouragement of good behavior instead of focusing only on unacceptable behavior.
2. Reminding a child of behavior expectations daily by using clear, positive statements.
3. Redirecting behavior using positive statements; and
4. Using brief supervised separation or time from the group, when appropriate for the child's age and development, which is limited to no more than 10 minutes.
5. Any child who **purposely destroys or defaces YMCA equipment or property will be held accountable.** Parent/Guardian may be asked to replace or repair any equipment or property that is destroyed or defaced by the child.

\*If a child has a continuing behavior problem, the staff will work with the parents in an attempt to correct the situation. If the child's behavior has not been corrected after a

meeting with the parents/guardians, the Youth Development may suspend the child from the program.

All YMCA staff members will encourage and assist all children in following the discipline rules. All children will be treated with kindness and respect. Each child's comments, suggestions, requests and complaints will be given sincere consideration.

There will be no harsh, cruel, or unusual treatment of any child; the following types of discipline and guidance are prohibited:

1. Corporal punishment or threats of corporal punishment.
2. Punishment associated with food and quiet time.
3. Pinching, shaking or biting a child.
4. Hitting a child with a hand or instrument.
5. Putting anything in or on a child's mouth
6. Humiliating, ridiculing, rejecting, or yelling at a child
7. Subjecting a child to harsh, abusive, or profane language.
8. Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

### **Special Considerations**

Children with special needs or behavioral challenges will receive individualized support. Staff will use traumatically informed and culturally responsive practices.

Review and Updates: This policy will be reviewed annually and updated as needed to reflect best practices and community feedback.

### **Communication**

We value communication within our program and invite parents/guardians to communicate as frequently as desired with our staff to ensure the best possible Kid Stop After School program for your child.

1. Any information regarding the child's health, development, or behavior may be communicated verbally by childcare staff or may be communicated via phone or email by the Youth Development Director as needed.
1. The Youth Development Director will communicate (as needed) with parents when a significant change in the center's services or policies occurs.
2. The Youth Development Director and Kid Stop staff will make every effort to inform or communicate with a parent when a child fails to arrive at the facility when they have otherwise been expected to. If a parent does not inform us of a child's absence, the YMCA and its staff are not responsible for the whereabouts of that child while they are not in our care.
3. Call as soon as possible to notify the childcare staff of a child's absence. No child will be allowed to leave the program unless a parent, guardian, or other designated pick-up contract has signed the child out. A child attempting to leave the program unattended and without authorization will be either temporarily or permanently

suspended from the program and the parent will be notified immediately.

4. The Remind App will be used to stay in constant contact during field trips and other outings. We will send out the weekly schedules using Remind. This is our main form of contact; we strongly advise you approve this app when sent to you.
5. If you would like to reach the Youth Development Director, you can email at [lisa@oaheymca.org](mailto:lisa@oaheymca.org) or call 605 224-1683.

### **ILLNESS/ACCIDENT POLICY**

**Illness:** We urge you to keep children at home if they are ill. If a child is feeling ill during after school hours for a duration of 20 minutes or longer or if illness includes fever (100 degrees or higher), vomiting, or diarrhea, the Director will contact the parent for immediate pickup. If the child has been exposed to a communicable disease, the Director should be notified at once.

**Accident:** If an accident should occur at the after-school Kid Stop program, the Director will notify the parents at once. An accident report will be completed by the Director. If emergency treatment is necessary, the Director will immediately notify the parent or guardian, and the child will be transported by ambulance to the hospital.

### **Communicable Disease Guidelines**

All communicable and chronic diseases must be reported to the director and reported to the South Dakota Department of Health.

DISEASE	EXCLUSION RULES
Chicken Pox (Varicella)	The child may attend school after all pox are dry and scabbed, or in immunized children without crusts, until no new lesions appear within a 24-hour period.
<b>COVID-19</b>	The child will be excluded based on current CDC and South Dakota Department of Health guidance.
CMV (Cytomegalovirus)	The child may attend school. Precautions should be taken by contacts who are immune suppressed such as those undergoing cancer treatment, organ transplant, debilitating disease, AIDS, or anyone with suspected or known pregnancy. Good hand washing in all cases should eliminate risk of transfer or infection.
Diarrheal Diseases	The child may attend once diarrhea has subsided. Exclude if stool is not contained in diaper, fecal accidents occurring a child normally continent, stool frequency exceeds two or more stools about normal for that child, stool contains blood or mucus. Good hand washing in all cases should eliminate the risk of transfer of infection.

E. coli, shiga toxin-producing (STEC)	Exclude until diarrhea resolves and two stool cultures are negative.
Fifth Disease (Erythema Infectiosum)	The child may attend when without fever. Rash may persist for several weeks.
HIV, Hepatitis B, Hepatitis C or other blood borne diseases	The child may attend unless there is potential for blood born exposure. Consult physician for guidance.
Hepatitis A Infection	The child may attend one week after the onset of illness or jaundice. Appropriate personal hygiene precautions should be practiced.
Impetigo	Exclude until after 12 hours of antibiotic treatment. The child may attend if treatment is verified and covered or dry.
Haemophilus influenza type B, invasive (HIB)	Exclude until after the child has been cleared by a physician.
Influenza & Influenza like Illness	The child may attend when fever-free for 24 hours without the use of fever-reducing medication. Additional exclusions may be necessary for documented novel strain or pandemic influenza based on state or federal guidance.
Lice (Pediculosis)	The child may attend after treatment. For repeated infestation of the same student, school personnel will work with families until all lice and nits are removed.
Measles	The child may attend four days after the onset of rash.
Meningococcal Disease (Neisseria Meningitidis)	The child may attend after 24 hours of antibiotic treatment.
Methicillin Resistant Staphylococcus Aureus (MRSA)	The child should be excluded only if confirmed MRSA is present from a wound in which drainage is occurring and cannot be covered or contained.
Mono (infectious Mononucleosis)	The child may attend with the physician's permission. The child may need adjusted activities.

Mouth Sores	Exclude if associated with drooling, unless a physician has determined it is not a communicable disease.
Mumps	The child may attend five days after the onset of parotid gland swelling.
Pink Eye (Conjunctivitis)	The child may attend after the eye is no longer inflamed or under medical treatment.
Ring Worm (scalp, body, athlete's foot)	The child may attend if the area is under treatment and covered.
Rubella	The child may attend seven days after the onset of rash.
Scabies (mites)	The child may attend after treatment.
Shigella	Exclude until treatment is complete and one stool culture is negative.
Shingles	The child may attend if lesions can be covered. If lesions cannot be covered, exclude until rash or lesions have crusted over.
Skin rash with fever	Exclude until a physician has determined it is not a communicable disease.
Skin rash without fever	The child may attend. Consult physician for guidance.
Streptococcal Infections (Scarlet Fever, Scarletina, Strep Throat, & Streptococcal skin infections)	The child may attend 12 hours after initiating antibiotic therapy, if clinically well.
Tuberculosis	The child may attend upon presentation of a physician's written permission.
Vomiting	Exclude if vomiting occurs two or more times in 24 hours, unless the vomiting is determined to be caused by a non-communicable condition, and the child is not in danger of dehydration.
Whooping Cough (Pertussis)	The child may attend after completing five days of antibiotic therapy. If appropriate antibiotic treatment is not received, exclude until 21 days after the onset of cough.

## **INCLEMENT WEATHER PLAN**

If inclement weather occurs in the course of the after-school Kid Stop program and puts the children and staff in danger, we will ask that the children be picked up at a designated time.

## **EVACUATION PLANS**

A copy of the fire and tornado drill plans is posted in the classroom and other program spaces. Drills will be conducted periodically to practice what to do in the event of a fire or storm.

## **OPERATIONAL POLICY**

Hours of operation: Kid Stop after-school program will be from the time of arrival at the YMCA- 5:30 p.m. (Monday–Friday) from August 19th, 2025 to May 19th, 2026.

Summer Camp will be 7:45 a.m. to 5:30 p.m. starting May 26th through August 14th, 2026.

Parents can visit the site anytime during the childcare center's hours of operation to observe the child, the childcare center's operation, and program activities, without having to secure prior approval.

Parents can review a copy of the minimum standards and the childcare center's most recent licensing report. This is available upon request.

Parents may contact Licensing representatives with the Department of Social Services at **(605) 773-3612 ext 225** for any concerns parents might have.

Parents will be contacted about significant changes to services and policy. The information will also be posted in the classroom above the check-in station.

## **MANDATORY REPORTING**

State law recognizes all regulated caregivers at a licensed program as mandatory reporters of suspected child abuse and/or neglect. Any staff person who suspects a child has been abused or neglected is required by law to report this to law enforcement or Child Protection Services. This includes adult/child and child/child interactions.

Any staff member or volunteer named in a suspected case of child abuse or neglect shall be suspended with or without pay, pending the completion of an investigation by the appropriate agency. Pending the results or completion of an investigation, the staff member or volunteer's employment with the YMCA may be terminated.

## **CONFIDENTIALITY**

All childcare records, including enrollment records, personal information, etc. will be stored in the Youth Development Director's office and will be kept confidential at all times. Child records and any information relating to children or families at our facility will not be shared with unauthorized individuals at any time.

## **PERSONAL BELONGINGS**

1. Toys are not allowed to be brought to the after-school Kid Stop program unless approved by the Director for special activities.
2. All personal belongings are to be put in the child's assigned place upon arrival and left until departure. Each child will be responsible for his/her belongings, and the staff will not be accountable for lost articles. Please see that your child's items are marked with their names.
3. No sharp objects or exploding toys will be allowed.

## **CHECK IN/ SIGN OUT PROCEDURES**

Children enrolled in the After School program will enter at the North entrance upon arrival. YMCA staff will check them in as they arrive.

Parents are required to enter the facility and sign their children in and out each day on the iPads in the classroom.

Children must be signed out daily, with the time of pick up listed. If anyone other than the parent is picking up a child, his/her name must be on the enrollment form.

If a parent calls the site to authorize pick-up of any children to someone not on the enrollment form, the Director will call that parent to verify call. If we are unable to reach the parent at that number, the child **WILL NOT** be released.

Text through the Remind App as soon as possible to let us know if your child will not be attending the program for the day.

No child will be allowed to leave the program area unless a parent or guardian or the designated adult you have listed on the enrollment form, has signed them out. A child refusing to stay at the After School program and /or attempting to leave the After School program unattended will be subject to either temporary or permanent suspension.

## **CONTACT INFORMATION**

If you have any questions regarding our After School Program, you may call our YMCA office at the front desk (605) 224-1683. If you would like to speak directly with the Director, the front desk will transfer your call.

Please make sure you have my email address on your safe list [lisa@oaheyymca.org](mailto:lisa@oaheyymca.org); if you are not receiving emails please check your junk/spam box and notify me.

### Front desk hours- Fall 2025

Monday-Friday 4:30am-9:00pm

Saturday 7:00am -5:00pm

Sunday 10:00am -5:00pm

## **Kid Stop Program:**

### **PROGRAM COST AND BILLING POLICIES**

~Members/\$121.00      ~Non-members/\$141.00

5% discount included with bank draft payment. Financial assistance is available upon request.

The following policies are in effect for all YMCA programs:

1. Payments are due by the 5<sup>th</sup> of every month.
2. Failure to pay or make arrangements to pay may result in the removal of your child(ren) from our program.
3. Scholarships are available to those families who qualify. The YMCA requires that families apply with the State of South Dakota for Child Care Assistance before receiving a scholarship from the YMCA. Families requesting a scholarship must do so through the Membership Director, Tracy Frost. For more information, please call 224-1683.
4. The program is open from dismissal until 5:30 p.m. Parents will be notified if their child is here more than 15 min. after the program is dismissed and a \$10 late fee will be charged to their account. Exceptions to the late fee policy will be made only in case of an emergency. You must notify the YMCA and the Youth Director of the emergency at 224-1683.
5. The YMCA requires a 30-day notice when withdrawing from Kid Stop or Summer Camp. Families withdrawing without a 30-day notice will be charged. We ask that you notify both the front desk and the Youth Development Director when withdrawing your child/children from Kid Stop and/or Summer Camp.

### **EARLY RELEASE DAYS**

Early release days occur roughly once a month and are included in the after-school program.

### **SCHOOL'S OUT DAYS**

The "School's Out FUN CLUB" Program will run on those days when school is out all day. THIS IS **NOT** PART OF KID STOP AND a day fee is charged; \$30 for members and \$35 for Non-Members.

The YMCA will be closed on the following holidays and School's out will not be offered:

MEMORIAL DAY

INDEPENDENCE DAY (HALF DAY MORNING ONLY)

LABOR DAY

THANKSGIVING DAY (HALF DAY MORNING ONLY)

CHRISTMAS EVE (HALF DAY MORNING ONLY)

CHRISTMAS DAY

NEW YEAR'S EVE (HALF DAY MORNING ONLY)  
NEW YEAR'S DAY

There will be a separate signup for the "School's Out" days, so please do not assume your child is signed up unless you have registered for those days.

**IF YOU HAVE ANY QUESTIONS REGARDING THESE POLICIES, PLEASE FEEL FREE TO CALL THE YMCA @ (605) 224-1683 and visit with Lisa.**

## **River City Transit**

River City Transit will transport children from the Pierre area Elementary Schools to the Kid Stop at the Oahe YMCA. Your child will be issued a rider card from the transit office. You will need to pick this up at the Transit office before school starts. If your child misplaces the card, they will not be able to ride the bus. The cost to replace the card is \$5.00. I suggest you attach the card to your child's backpack with a lanyard.

On days of school that dismiss early, the buses will pick up your child and transport them to Kid Stop at the appropriate time. The only time the buses will not run is when the roads are unsafe to transport. When this happens, you will be contacted through the Remind App as soon as possible. At this time, it will be the parents' responsibility to transport children to Kid Stop if the YMCA is open.

As a member of Kid Stop, you do not pay for River City Transit. The cost is included in your fee.

Registration for River City Transit will now be done online. Kid Stop will no longer have the necessary paperwork needed for River City. Please go to this website to complete registration for River City Transport:

<https://www.rcptransit.com/youthrides/>

**YMCA**  
**KidStop Registration**  
**2024-2025 School Year**

<b>Office Use Only</b>
Registered _____
Auto Draft _____
CCA: yes ___ no ___
Handbook/Photo release _____
RCT Form _____

**Child Information**

Camper Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Child's school: \_\_\_\_\_

**Family Information**

**Father:**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Home Telephone #: (\_\_\_\_) \_\_\_\_\_

Bus. #: (\_\_\_\_) \_\_\_\_\_

Cell. #: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Billing

Address: \_\_\_\_\_

**Mother:**

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Home Telephone#(\_\_\_\_) \_\_\_\_\_

Bus. #: (\_\_\_\_) \_\_\_\_\_

Cell. #: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Is there a Divorce or separation in the family?  
\_\_\_\_\_

Are there any special circumstances that KidStop staff should be aware of relating to the family situation?  
\_\_\_\_\_

*\*Please note if there are special custody arrangements the YMCA must have all necessary paperwork on file.*

Specify your child's favorite area of interest-      Sports      Arts/Crafts  
Science/Engineering

**Emergency Contacts- also authorized to pick up child from the KidStop Program (other than parents)**

1<sup>st</sup> Contact \_\_\_\_\_ Work # \_\_\_\_\_

Home# \_\_\_\_\_ Cell# \_\_\_\_\_

2<sup>nd</sup> Contact \_\_\_\_\_ Work # \_\_\_\_\_

Home# \_\_\_\_\_ Cell# \_\_\_\_\_

**Health History**

Family Doctor: \_\_\_\_\_ Phone # \_\_\_\_\_

Does your child have any allergies? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what are they allergic to?  
\_\_\_\_\_

Are there any behavior/special considerations that the YMCA should know about?

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**Proof of Immunization**

It's the expectation of Kids Stop that each enrolled child will have all required immunizations up to date and records are child's prospective school.

**Parent's Authorization:**

- My child may use the equipment and participate in all activities associated with the KidStop program.
- I give the YMCA permission to seek emergency medical attention for my child if I am unable to be reached. I further understand that the YMCA is not legally or financially liable for any claim arising from any consent given in good faith in connection with such diagnosis or advised treatment.
- I, as the parent, release and agree to indemnify and hold harmless the Oahe YMCA, its Board of Directors, employees, sponsors, officials and volunteers for any injury or illness which my directly or indirectly result from my child's participation.
- To the best of my knowledge, my child is in good health and I will notify the YMCA if he/she is exposed to any infectious diseases.
- I give permission to the YMCA to use any photograph my child is in for promotional material.
- I understand the KidStop administration reserves the right to dismiss a child who, in their opinion, is a hazard to the safety or rights of others, or who appears to have rejected the reasonable expectations of the YMCA.
- I have read and agree with the written policies covered in the YMCA KidStop handbook.
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Parent Signature \_\_\_\_\_

## ACKNOWLEDGEMENT OF TERMS AND CONDITIONS REGARDING YMCA KIDSTOP AFTER SCHOOL PROGRAMS

### **Participation**

I permit for my child to participate in all activities, including field trips, climbing wall, overnights, and swimming, and to be transported as authorized by the YMCA. I permit for the YMCA to use any pictures of my child for future promotional purposes.

### **Medical Treatment**

I hereby permit for my child to be given cardiopulmonary resuscitation (CPR) and first aid treatment by a qualified staff member of the YMCA. In the event I cannot be contacted, I also permit my child to be transported by ambulance or aid car to an emergency center for treatment. I further consent to the disclosure of health information and to the medical, surgical and hospital care treatment and procedures (including, but not limited to, administration of necessary anesthetics, tests, x-ray examinations, transfusions, injections, drugs) to be performed for my child by a licensed physician or hospital selected by the YMCA director when deemed immediately necessary or advisable by the physician to safeguard my child's health.

### **Release from Liability**

Recognizing that the YMCA will do its best to ensure a safe experience, I understand that accidents may occur both from my child's participation in program activities and from transportation to and from the program. I agree to assume these risks. By signing below, I release the Oahe Family YMCA, its employees, volunteers, independent contractors, directors, and agents from all liability based on any damage, loss or injury, whether it is the result of ordinary negligence or otherwise, caused to my child or me from participation in YMCA programs.

### **Medication Authorization**

I understand that no medication can be administered to my child without written consent from the legal parent/guardian. Should my child require medication to be administered during KidStop After School Program hours, I will provide written consent to the Youth Development Director, as well as the medication needed to be administered to my child. All Medication must be in the original container, clearly labeled with a physician's instructions and the child's name.

**I have read and understand the above and have completed this form to the best of my ability.**

Signature of parent or legal guardian: \_\_\_\_\_ Date: \_\_\_\_\_

# Photo Release

For my child's participation in activities conducted by the YMCA, I hereby give my permission and consent, now and for all time, to the Oahe Family YMCA to include my child's picture on the YMCA website, Facebook page and other YMCA marketing pieces.

\_\_\_\_\_ I agree

\_\_\_\_\_ I would not like my child's photo posted.

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Signature of Parent/Guardian

# Parent Handbook Acknowledgement

I have read everything included in this Kids Stop Parent manual, I understand everything included and acknowledge receipt of the manual.

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Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

\*Copies of this will be kept in your child's folder

**Oahe Family YMCA**  
**Child Care Payment Agreement for Department of Social Services**  
**Applicants**

Child(rens)

Name(s) \_\_\_\_\_

\_\_\_\_\_ Enrolled in Kids Stop  
Day Camp

\_\_\_\_\_ Enrolled in Summer

Parent(s)

Name(s) \_\_\_\_\_

**We are happy that you are part of our program at the YMCA. To ensure everything is understood up front, we have put together these important notes:**

- Please note that if your childcare assistance from the state of South Dakota does not pay the full program fees you are responsible for the balance. Your options include prompt payments via credit card or bank draft.
- In the event your application is not accepted, not renewed or retroactive payments are not approved, you agree to pay the YMCA the balance of program fees.
- Before reenrolling in a YMCA program all outstanding balances must be paid or arrangements made to pay the balance.
- For those in financial hardship, you can apply for financial assistance from our Y Partners Fund. Please understand we try and support as many people as possible, so this fund has limited resources. Contact the Youth Development Director or YMCA Executive Director for an application.
- Failure to comply with this agreement may result in late fees and/or loss of childcare privileges.

Communication with YMCA staff is critical to avoid outstanding balances. We are here to help. If payments become an issue please visit with our Youth Development Director and/or Business Manager.

I have read, understand and agree with the content of this agreement.

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Parent/Guardian Signature Date

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YMCA Youth Development Director Date